

23<sup>rd</sup> March 2020

## COVID-19 Vendor Hygiene Requirements

TO WHOM IT MAY CONCERN:

The COVID-19 situation is fast evolving. A primary focus is our staff, customers and vendors' health and safety. To assist in limiting the spread of COVID-19, ThriveAgri now requires our vendors strictly adhere to the following increased hygiene guidelines.

- If you have travelled overseas in the last 14 days, please quarantine yourself at home.
- If you believe you have come in contact with anyone confirmed to have Covid-19, please quarantine yourself at home.
- Exercise social distancing per government requirements.
- Regularly wash your hands with soap and/or use hand sanitiser, particularly before and after visiting a vendor, a shop, a fuel station or any situation where you have been regularly in contact with hard surfaces.
- If you become unwell or suspect you may have symptoms of coronavirus, please seek medical assistance regardless of whether you believe you may have come into contact with someone with the illness. If you are unwell, regardless of the cause, please stay home.

For all interstate transport:

- You must have completed, signed & returned a ThriveAgri Vendor COVID-19 Health & Travel Declaration form.
- We will provide a letter for presentation to any authorities which describes your purpose for travel and duties whilst interstate. We require you to carry this at all times.
- We require you to carry a Commodity Vendor Declarations at all times.
- We require you to carry a ThriveAgri Freight Orders at all times.
- You should be aware, that you may be required to be screened at interstate borders and/or complete an arrival form when crossing an interstate border.

If you have any questions, are unclear or are feeling uncomfortable about travelling due to pre-existing health conditions or other issues please contact your ThriveAgri contact or your manager.

You can find more information about coronavirus at the following websites:

<http://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

<http://www.healthdirect.gov.au/coronavirus-covid-19-in-pictures>

Thanks & Regards,



Charlie Brown  
General Manager - ThriveAgri Pty Ltd

